



ST. MARY'S ART CENTER

2022 HOLIDAY FAIRE APPLICATION



**Submit your examples of your work and application
for early bird pricing no later than October 31, 2022.
For regular registration, submit no later than November 19th, 2022.**

Pricing Details:

- Table Fees are:
 - Early Bird Applications (due October 28): \$40 per table for both days
 - Regular Registration (due by November 19): \$50 per table for both days
 - Table Fees cover both days (single day table fees are not available)
 - We will provide 60"x30" tables, 2 chairs, and light snacks.
- We will have a limited number of tablecloths available to borrow, please feel free to bring your own.
- For early bird discounted table space rental fees, submission is required by 5pm on October 28, 2022. **Space is limited and tables sell out quickly.**
- Our Artists and Makers are also invited to rent one of our available guest rooms at a discounted rate (some rooms are unavailable to allow for faire tables), first come, first serve. Make it easier and even more festive and spend the night in beautiful Virginia City with fellow artists. Artists renting guest rooms during the Faire receive a \$5/table discount.
- Special Holiday Faire Artist Guest Room Rates:
 - Single Guest Room (1 full or queen size bed – \$65/night + 10% Room Tax
 - Double Guest Room (2 twin or full size beds) \$75/night + 10% Room Tax
- Email this application and contract below to us, per the instructions. Payment is not required at time of submission but is required upon acceptance into the Faire. Submitting this file does NOT guarantee a table(s) in the Faire until signed by St. Mary's Art Center Executive Director and payment has been processed.



ST. MARY'S ART CENTER

2022 HOLIDAY FAIRE CONTRACT TEMPLATE

I (Artist/Vendor), _____, agree to adhere to the terms stated in this 2022 Holiday Faire Contract. I acknowledge that failure to abide by the terms of the Contract shall be considered a breach of contract that may result in the loss of privileges including, but not limited to, expulsion from the event, without recourse or refund.

If I assign an Agent, that Agent is hereby granted permission to act on my behalf with regards to all aspects of the Artist/Artisan Works and Sale thereof. I understand that I am legally bound by the actions of my designated Agent.

I understand that I and/or my Agent are fully responsible for the appropriate collection of Sales/Use Taxes and submission to the State of Nevada or other required governmental agencies. St. Mary's Art Center shall not be liable or responsible for collection, reporting or payment of sales/use tax for any sales of my artwork.

ARTIST INFORMATION

| |
|-------------------------|
| Artist/Vendor Name: |
| Street/Mailing Address: |
| City/State/Zip Code: |
| Phone Number: |
| Email Address: |
| Website: |
| Type of Work for Sale: |

| FEES | QUANTITY | 10% STOREY COUNTY ROOM TAX | TOTAL |
|--|----------|----------------------------|-------|
| Early Registration Table Fee (register by October 28) - \$40 each | | Not Applicable | |
| Standard Table Fee - \$50 each | | | |
| Member Discount - \$5/table | | | |
| Single Guest Room (1 Bed) \$65/night | | | |
| Double Guest Room (2 Beds) \$75/night | | | |
| Storey County Room Tax (10% of Guest Room Total) | | | |
| Donation to St. Mary's Art Center (optional) | | | |
| TOTAL | | | |
| Donate to Silent Auction & Raffles? (please answer yes/no) | | | |

Contact: A. Perry, Executive Director
 PO Box 396
 Virginia City, NV 89440
 775.847.7774 Office - 561.339.4554 Cell

HOLIDAY FAIRE CONTRACT TERMS:

Artist/Vendor (herein known as "Artist") and St. Mary's Art Center (hereinafter known as "SMAC") agree:

1. Holiday Faire Open Hours are Saturday, December 3rd from 10am – 5pm and Sunday, December 4th from 10am – 3pm.
2. Entry Fee & Registration is due no later than November 28, 2022 at 5pm unless otherwise agreed with SMAC Executive Director.
3. Tables and chairs will be provided and set up by SMAC for use as agreed in this Contract (see Page 1). The Artist may not move the tables or other furniture without the express approval of the SMAC Executive Director. Tables are specifically assigned by St. Mary's Art Center at our discretion to accommodate a variety of factors including, but not limited to, accessibility, collaborations or diversity of artwork per area.
4. The Artist will deliver and set up their table(s) between December 2nd, 1pm – 6pm and/or December 3rd, 7:30am – 10am, unless staying overnight at SMAC. Artists staying the night in the art center are welcome to set up their tables that evening at their leisure, completion no later than 10am on December 3rd.
5. The Artist will break down their work and clear their space of debris, decorations, etc. by 5:30pm, December 4th.
6. The Artist MAY NOT hang any work from the walls of the building or any other SMAC surface in any way, move furniture or existing artwork.
7. The Artist agrees all work sold at their table(s) are their original work. If an Artist intends to sell another Artist's work, this requires the signature by the original Artist and assignment of Agent in a separate 2022 Holiday Faire Contract.
8. SMAC does not carry insurance to cover the Artist's work. It is the responsibility of the Artist to obtain any desired insurance. The Artist assumes all liability of theft, damage, destruction or loss of their works and agrees to hold SMAC and its staff and volunteers harmless.
9. All work sold by the Artist at the Artist's rented table are the responsibility of the Artist. The Artist retains 100% of any sales from their table(s). The Artist is solely responsible for the appropriate collection, reporting and payment of Sales/Use Taxes to the appropriate government agencies.
10. Artists renting a guest room during this event for their overnight stay agree to the standard Guest Room Rental Contract and abide by its rules, terms and conditions.
11. Artists are welcome to bring someone to assist in managing their table(s) and sales. Two chairs are available with each artist registration.
12. Children are welcome to attend the Faire as guests as supervised by other adults also attending as guests. Please do NOT bring children to sit at the tables as participants unless approved by the Executive Director. Seating and traffic space are limited and we must keep table areas professional and accessible. Children may not be left unsupervised at any time.
13. SMAC will refund 50% of the registration table rental fee up to 7 days before the event. Cancellations received after this deadline will not receive refunds unless agreed with the SMAC Executive Director.

14. In consideration of SMAC granting permission to use its premises and facilities, Guests and Users waive all claims for any liability including injury, loss from theft, vandalism, accidents, or acts of God that may be sustained at SMAC. The Guests and Users assume the risk of all conditions in and about the facility and expressly release Storey County, its officers, agents, and employees and St. Mary's Art Center, Inc., its officers, members, employees, contractors and volunteers from any and all liability.

Artist Name Artist Signature

Agent Name Agent Signature

Date

St. Mary's Art Center Signature

Date